

# Nakano School of Business

## 2024 April International Student Course Outline

The educational purpose of our school is to provide specialized education in the knowledge and skills necessary for the global business society. Our aim is to enhance education and develop excellent human resources who will contribute to the prosperity of the world.

At our school, excellent teachers who have experience in the business world and students study together, and you can hone your skills in a rich human relationship. In addition, we have a well-developed support system until employment decisions are made, such as holding company briefings and interviews many times at our school. Please study at our school and make your dreams come true.

### 1. Course Outline

Courses	Term	Graduate Title
<b>International Business Advanced Specialist</b>	<b>4 Yrs</b>	<b>Advanced Diploma</b> ※
<b>Management Information Advanced Specialist</b>	<b>4 Yrs</b>	<b>Advanced Diploma</b> ※
<b>Management Business</b>	<b>2 Yrs</b>	<b>Diploma</b>
<b>Economics and Accounting Business</b>	<b>2 Yrs</b>	<b>Diploma</b>
<b>IT Design Business</b>	<b>2 Yrs</b>	<b>Diploma</b>
<b>Programming Business</b>	<b>2 Yrs</b>	<b>Diploma</b>
<b>English Business</b>	<b>2 Yrs</b>	<b>Diploma</b>
<b>Travel and Hotel Business</b>	<b>2 Yrs</b>	<b>Diploma</b>

(470 students selected)

※Students, graduated in International Business and Management Information (4 years course) get an **Advanced Diploma**, equivalent of a university license degree. These students can continue their studies in master's degree in Japanese University.

### 2. Class Time and Vacation

Class Time: 5 days a week (Monday ~ Friday) from 9:30 AM to 2:40 PM

Summer Vacation: - From Mid-July to early September. Winter Vacation: - From Mid-December to early January. Spring Vacation: - From Mid-February to early April.

### 3. Admission Requirements

Applicants are required to meet the 3 following conditions

- (1) Those who have completed 12 years or more of regular school education in their home country, or equivalent.
- (2) Those who have received Japanese language education for 6 months or more at a school certified by the Association for the Promotion of Japanese Language Education, or those who have received education for 1 year or more at a school stipulated in Article 1 of the School Education Act.
- (3) Those who have the ability to pay tuition and living expenses during the period of enrollment.

### 4. Period of Application

Period of Application	Start date	Note
1 <sup>st</sup> Application Session	<b>September 1, 2023</b> (Fri)~	<b>Reception time : 9:30 AM~5:00 PM</b> ※ We will close as soon as we reach the capacity.
2 <sup>nd</sup> Application Session	<b>December 11, 2023</b> (Mon)~	
3 <sup>rd</sup> Application Session	<b>February 13, 2024</b> (Tue)~	

## 5 . Application Documents

- (1) **Admission application form** (1 photo attached: length 4 cm × width 3 cm)
- (2) **Photocard for student ID card** (1 photo attached: length 4 cm × width 3 cm)
- (3) **Applicant form**
- (4) Japanese language school **attendance certificate, transcript, certificate of expected graduation**
- (5) **Graduation certificate/transcript** (original and copy) of the final school in your home country
- (6) **Passport, residence card and national health insurance card** (original and copy)
- (7) **Expense payment statement** (original copy of all bankbooks in the name of the applicant and a copy of all pages)
- (8) **Taxation certificate** (original)

Bring or mail the above documents to our school. Submitted documents will not be returned.

## 6 . Selection

After document screening, applicants will be given a Japanese written test (equivalent to JLPT N2) and an interview test. **There is no exam fee.** Notification of pass/fail will be sent to applicants by mail.

## 7 . Admission procedure

Admission Procedure Successful applicants should pay the following tuition by the designated date.

## 8 . Tuition Fees

	1 <sup>st</sup> Year Tuition fee		2 <sup>nd</sup> ,3 <sup>rd</sup> ,4 <sup>th</sup> Year Tuition fee
	Full amount payment	Payment in 3 times	
<b>Entrance Fee</b>	¥200,000	¥200,000	—
<b>Tuition Fee</b> (include material fee)	¥680,000	¥680,000	¥680,000
<b>Facility Cost</b>	¥200,000	¥200,000	¥200,000
<b>Subtotal</b>	¥1,080,000	¥1,080,000	¥880,000
<b>International Student Scholarship</b>	—¥300,000	—¥200,000	—
<b>Total School Fee</b>	<b>¥780,000</b>	¥880,000	¥880,000

- (1) **In the case of lump sum payment, pay ¥780,000 by the designated date after passing the exam.**

**A letter of acceptance** will be issued to those who have paid their tuition fees in full.

- (2) In the case of payment in three installments (**¥880,000**), you shall pay as follows.

- The 1<sup>st</sup> time of payment: **¥250,000** must be paid by the specified date after passing the exam.
- The 2<sup>nd</sup> time of payment: **¥250,000** is by **February 16, 2024 (Fri)**  
In case of registration during the 3<sup>rd</sup> Application Session, you shall pay by the specified date.  
**A letter of acceptance** will be issued to those who have paid the second tuition fee.
- The 3<sup>rd</sup> time of payment: **¥380,000** is by **September 13, 2024 (Fri)**

- (3) Tuition at the time of promotion

You shall pay the tuition fees for the second year in full by **January 31, 2025 (Fri)**.

- (4) Cancellation conditions

After paying tuition fees, excluding admission fees, will be refunded in accordance with 「18 文科高第 536 号」 only if you submit a notification of admission refusal by March 31, 2024 (Sun) due to unavoidable reasons. After April 1, 2024 (Mon), it will not be returned.

*Nakano School of Business*  
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